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## Lake County Winegrape Commission

### 10-DAY NOTICE OF MEETING AND AGENDA

#### Executive Committee Meeting

January 21, 2020, 2:00 p.m.  
Lake County Winegrape Commission Office  
3865 Main Street, Kelseyville, CA 95451

#### BOARD OF DIRECTORS

*Chair*

Broc Zoller, Ph.D.

*Vice Chair*

Bruce Merrilees

*Secretary-Treasurer*

Bonnie Sears

Keith Brandt

Pete Dodson

Cameron Mauritsen

Bill Oldham

Jonathan Walters

*President*

Debra Sommerfield

1. Call to order: roll call, establish quorum
2. Public comment: Any member of the public may speak on any agenda item for up to five minutes
3. Approval of minutes from previous meeting(s): November 5, 2019
4. Review of monthly cash flow projections and assessment collections to date, including update on assessment collection process
5. Update on retirement plan with recommended change to designation of trustee and plan administrator with accompanying proposed resolution and forms
6. Consideration of various Commission policies, procedures, and/or employee policies, if any
7. Agenda items and scheduling for next meeting
8. Adjourn

*All agenda items are subject to discussion and possible action. Requests for more information, or to make a request regarding a disability-related modification or accommodation for the meeting, please contact Debra Sommerfield at (707) 279-2633, ext. 302, or via e-mail at [debras@lakecountywinegrape.org](mailto:debras@lakecountywinegrape.org). Requests for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. This notice and agenda is available on the Internet at [www.lakecountywinegrape.org](http://www.lakecountywinegrape.org)*