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Sent and Posted on Web Site on January 25, 2016

Lake County Winegrape Commission

10-DAY NOTICE OF MEETING AND AGENDA

Finance Committee Meeting

Thursday, February 4, 2016, 3:00 p.m.

Meeting Location

Lake County Winegrape Commission Office
3865 Main Street, Kelseyville, CA 95451

Additional Public Access Site

California Department of Food & Agriculture
2800 Gateway Oaks, Sacramento, CA 95833

1. Call to order and roll call
2. Approval of minutes from previous meeting(s): March 19, 2015
3. Review of monthly cash flow projections
4. Conduct annual review of Preferred Vendor List with suggestions for additions and/or removals
5. Discussion of CDFA Specialty Crop Block Grant bookkeeping processes
6. Discussion of annual mid-year budget review for FY 2015-16: a) Review of assessment collections to date and income projections; b) Review of projected expenditures; c) Discussion of any recommended line item transfers for current year
7. Discussion of annual budget preparation for FY 2016-17: a) Prepare recommendations for income estimates; b) Discuss proposed expenditure levels by department; b) Review timing and process for budget preparation
8. Issues and scheduling for next meeting
9. Adjourn

All agenda items are subject to discussion and possible action. Requests for more information, or to make a request regarding a disability-related modification or accommodation for the meeting, please contact Susan Peters at (707) 279-2633, ext. 301, or via e-mail at susanp@lakecountywinegrape.org. Requests for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. This notice and agenda is available on the Internet at www.lakecountywinegrape.org