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**Lake County Winegrape Commission
Minutes of the
Executive Committee Meeting**

Tuesday, October 20, 2015 2:00 p.m.
Lake County Winegrape Commission Office
3865 Main Street, Kelseyville, CA 95451

1. Meeting called to order by Chair Jonathan Walters at 2:02 p.m.
Committee members present: Jonathan Walters, Broc Zoller, Bill Brunetti; Committee members absent: Bonnie Sears; quorum established.
Also present: Debra Sommerfield, LCWC President; Ben Kardokus, CDFA Sr. Agricultural Economist (by phone)
2. Minutes from the August 18, 2015, LCWC Executive Committee meeting were approved. (*Motion #1; Brunetti/Walters, 3-0*)
3. President Sommerfield and Vice Chair Zoller led a discussion regarding the Valley Fire's impact to grape growers, including damage to vines, fencing, and irrigation systems, as well as harvest delays due to road and highway closures and power outages. Preliminary estimates show less than 3 percent of total vineyard acreage impacted and approximately 98 percent of total vineyard acreage harvested. Vice Chair Zoller indicated his willingness to conduct vine damage assessments for impacted growers at his expense; Committee members supported the service and suggested the full Board consider reimbursement of his mileage and incidental expenses. Committee members also suggested recognizing the extraordinary support of Lake County District 5 Supervisor Rob Brown and Sheriff Brian Martin in working to allow vineyard workers back into the vineyards for harvest.
4. President Sommerfield presented the monthly cash flow projections for review.
5. President Sommerfield and Bill Brunetti provided an update to Committee members and stated final tenant improvement expenses were paid to and draft lease amendment was approved by landlord Mark Borghesani, thereby extending the term of the current lease by three years.
6. Committee members reviewed draft Records Retention Policy and moved to recommend the draft to the LCWC Board of Directors for approval with one addition: to add "payroll records" to the retention schedule with a retention period of "permanent." (*Motion #2; Walters/Zoller, 3-0*)
7. No discussion was conducted regarding the defunct Lake County Grape Growers Association.
8. President Sommerfield indicated she had no further update to report regarding CalPERS application appeal process.
9. A Closed Session pursuant to California Government Code Section 11126(a) was not conducted.
10. Next meeting to be held prior to next regular Board meeting.
11. Adjourned at 2:42 p.m.

Lake County Winegrape Commission

AB 2720 Roll Call Vote Tally

Committee Members	Motion #1	Motion #2
Jonathan Walters – Chair (Committee Chair)	Aye	Aye
Broc Zoller – Vice Chair	Aye	Aye
Bonnie Sears – Secretary/Treasurer	Absent	Absent
Bill Brunetti	Aye	Aye
FINAL TALLY	3-0	3-0

Respectfully submitted,



Debra Sommerfield, President, Lake County Winegrape Commission