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President

Debra Sommerfield

**Lake County Winegrape Commission
Executive Committee Meeting**
January 13, 2015 2:00 p.m. – 3:00 p.m.
Lake County Winegrape Commission Office
3865 Main Street, Kelseyville, CA 95451

1. Meeting called to order by Committee Chair Jonathan Walters at 2:07 p.m.
Committee members present: Jonathan Walters, Peter Molnar, David Weiss, Bill Brunetti
Also present: Debra Sommerfield, LCWC President; Kathy Diaz-Cretu, Sr. Agricultural Economist, CDFA (via phone)
2. Minutes from the October 21, 2014, Executive Committee meeting were approved (*Weiss/Brunetti, 3-0*).
Chair Peter Molnar stated for the official record that at the September 16, 2014, meeting of the Executive Committee, the Committee had authorized a 3 percent salary increase for the LCWC President effective July 1, 2014. Committee members agreed and approved with an official vote (*Molnar/Walters, 3-0*).
3. Committee Members reviewed monthly cash flow projections.
4. Update on Assessment Collections
 - a. President Debra Sommerfield reminded the Committee Members that the deadline for Assessment Reports and Payments was January 10, and provided Committee Members with an update of Assessment Collections as of January 12.
 - b. President Sommerfield notified Committee Members of a necessary revision to the Assessment Collections Procedures: to remove the requirement of carbon-copying the producer on notices to delinquent vintners to retain confidentiality. Committee members agreed and voted to recommend to the LCWC Board to strike the words “(with a copy to the producer)” from Sections 10 and 11 of the document (*Molnar/Walters, 3-0*).
5. Committee Members discussed the final tenant improvement expenses and directed the President to negotiate with the Landlord for an option for an additional five years with annual increases of 2 percent (up to 3 percent) in exchange for immediate payment of LCWC share of expenses instead of amortization over the remainder of the lease (*Brunetti/Weiss, 3-0*).
6. President Sommerfield provided a brief update on the appeal process of the CalPERS decision to deny LCWC’s initial application: LCWC’s official appeal documentation with a revised application was submitted by LCWC Counsel Jill England prior to the November 7, 2014, deadline. Sommerfield indicated that neither LCWC staff nor LCWC Counsel had received any response from CalPERS. Kathy Diaz-Cretu stated she would reach out to CalPERS to check on the status of the appeal.
7. Discussion of various Commission policies, procedures, and/or employee policies – none.
8. A Closed Session pursuant to California Government Code Section 11126(a) was not conducted.



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9. Scheduling for next meeting. Meeting to be held prior to next Board meeting, if needed.

10. Adjourned at 2:42 p.m.

President

Debra Sommerfield

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Debra Sommerfield", is written over a light blue horizontal line.

Debra Sommerfield, President, Lake County Winegrape Commission



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**Lake County Winegrape Commission
AB 2720 Roll Call Vote Tally**

To Be Attached To Meeting Minutes

Meeting Type:
LCWC Executive Committee Meeting

Meeting Date: January 13, 2015	Meeting Location: LCWC Office 3865 Main St. Kelseyville, CA 95451
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Motion:
Move to approve Minutes of October 21, 2014, LCWC Executive Committee Meeting – *D. Weiss/B. Brunetti*

Committee Member	Yea	Nay	Abstain	Absent
Peter Molnar – Chair			✓	
Jonathan Walters – Vice Chair (Committee Chair)	✓			
David Weiss – Secretary/Treasurer	✓			
Bill Brunetti	✓			



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**Lake County Winegrape Commission
AB 2720 Roll Call Vote Tally**

To Be Attached To Meeting Minutes

Meeting Type:
LCWC Executive Committee Meeting

Meeting Date: January 13, 2015	Meeting Location: LCWC Office 3865 Main St. Kelseyville, CA 95451
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Motion:
Authorize 3 percent salary increase for LCWC President effective July 1, 2014, as previously approved by consensus of the Committee Members at the LCWC Executive Committee Meeting (closed session discussion) of September 13, 2014 – *P. Molnar/J. Walters*

Committee Member	Yea	Nay	Abstain	Absent
Peter Molnar – Chair	✓			
Jonathan Walters – Vice Chair (Committee Chair)	✓			
David Weiss – Secretary/Treasurer	✓			
Bill Brunetti				



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**Lake County Winegrape Commission
AB 2720 Roll Call Vote Tally**

To Be Attached To Meeting Minutes

Meeting Type:
LCWC Executive Committee Meeting

Meeting Date: January 13, 2015	Meeting Location: LCWC Office 3865 Main St. Kelseyville, CA 95451
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Motion:
Move to recommend to LCWC Board of Directors that language in Sections 10 and 11 of the LCWC Assessment Collection Procedures that reads "(with copy to the producer)" be removed to retain confidentiality of the delinquent vintner – *P. Molnar/J. Walters*

Committee Member	Yea	Nay	Abstain	Absent
Peter Molnar – Chair	✓			
Jonathan Walters – Vice Chair (Committee Chair)	✓			
David Weiss – Secretary/Treasurer	✓			
Bill Brunetti				



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**Lake County Winegrape Commission
AB 2720 Roll Call Vote Tally**

To Be Attached To Meeting Minutes

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Motion:
Move to authorize President Debra Sommerfield to negotiate with Landlord on the current lease agreement by offering an option to extend the lease by an additional five years at a 2 percent to 3 percent annual increase in exchange for immediate payment of LCWC's share of the tenant improvement expenses. – *B. Brunetti/D. Weiss*

Committee Member	Yea	Nay	Abstain	Absent
Peter Molnar – Chair	✓			
Jonathan Walters – Vice Chair (Committee Chair)	✓			
David Weiss – Secretary/Treasurer	✓			
Bill Brunetti				