



BOARD OF DIRECTORS

Peter Molnar, Chairman
Bill Brunetti
Buz Dereniuk
Randy Krag
Jeff Lyon
Jonathan Walters
David Weiss
Broc Zoller

Debra Sommerfield, President

**Lake County Winegrape Commission
Executive Committee Meeting**

October 29, 2013, 2:00 p.m. – 3:00 p.m.

Lake County Winegrape Commission Office, 3895 Main Street, Kelseyville, CA 95451

- 1. Call meeting to order/establish quorum.** Committee Chair David Weiss called the meeting to order at 2:07 p.m. The following Committee members were present: Peter Molnar (joined at 2:17), David Weiss, Jeff Lyon, and Bill Brunetti.

Also present: President Debra Sommerfield

Absent: CDFA Sr. Agricultural Economist Kathy Diaz-Cretu
- 2. Approval of minutes from previous meeting(s).** Minutes were approved from the October 15, 2013, Executive Committee meeting (Brunetti/Lyon 3-0).
- 3. Review of monthly cash flow projections.** Debra Sommerfield presented Committee members with a 12-month cash flow statement with income and expense projections. Committee requested the addition of a separate line item to provide for a running line of credit (LOC) balance and the addition of a subtotal to show cash flow without the LOC.
- 4. Update on Commission office space and/or consideration of lease options.** Bill Brunetti provided a short update on lease negotiations for the adjacent building.
- 5. Update on LCWC Policy and Procedures Manual.** Debra Sommerfield gave an update on policy and procedure creation and presented the latest draft of proposed amendments to the Assessment Collection Procedures prepared by Jill England (October 24, 2013) that included clarifying language, definitions, and a section to address collections from producers who have not had the assessment withheld and remitted by vintner. Committee further discussed several minor changes to the flow of the document and requested that Debra Sommerfield work with Jill England to revise so that all reports, and if possible, all assessment payments be due to the Commission by December 15.
- 6. Closed Session pursuant to California Government Code Section 11126(a) was not conducted.**
- 7. Scheduling for next meeting.** Next meeting to be determined.
- 8. Adjourned at 2:49 p.m.**

Respectfully submitted,
Debra Sommerfield, President, Lake County Winegrape Commission

mail P.O. Box 877 Lakeport, CA 95453 tel 707.279.2633 fax 707.279.2712 web www.lakecountywinegrape.org
Lake County Crush District 2 Winegrape Commission