



BOARD OF DIRECTORS

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**Lake County Winegrape Commission  
Executive Committee Meeting Conference Call**

October 15, 2013, 2:00 p.m. – 3:00 p.m.

Lake County Winegrape Commission Office, 3895 Main Street, Kelseyville, CA 95451

- 1. Call meeting to order/establish quorum.** President Debra Sommerfield called the meeting to order at 2:05 p.m. The following Committee members were present: Peter Molnar (via phone), David Weiss (via phone), Jeff Lyon, and Bill Brunetti. CDFA Sr. Agricultural Economist Kathy Diaz-Cretu also was present (via phone).
- 2. Approval of minutes from previous meeting(s).** Minutes were approved from the August 12, 2013, meeting (Molnar/Brunetti 4-0), and August 27, 2013, meeting (Lyon/Brunetti 4-0).
- 3. Discussion/consideration of proposed amendments to LCWC Assessment Collection Procedures per Board suggestions given during August 27 meeting.** Debra Sommerfield provided draft of proposed amendments by Jill England (October 3, 2013). Committee requested additions, including language to clarify “purchase” and “payment;” addition of definitions for “producer,” “grower,” “vintner,” etc.; and addition of language to address collections from producers who have not had the assessment withheld and remitted by vintner.
- 4. Continued discussion/consideration of employer/employee benefits and costs.** Debra Sommerfield summarized two proposals for group medical insurance coverage (three insurance agents were queried; two submitted proposals). Committee approved providing employee medical benefit coverage at a level of 50% of the employee premium with the amount not to exceed \$300 per month per employee (Brunetti/Weiss 4-0). By consensus, Committee further directed Sommerfield to work with Insurance Agent Richard Howland.
- 5. Update on Commission office space and/or consideration of lease options.** Bill Brunetti provided a short update on lease negotiations for the adjacent building. Debra Sommerfield provided copies of the latest draft addendum to a lease that reflects proposed tenant improvements and responsibilities of each party. Committee directed a few proposed additions be made and consensus was given to pursue a final lease with landlord.
- 6. Closed Session pursuant to California Government Code Section 11126(a) was not conducted.**
- 7. Scheduling for next meeting.** October 29, 2013, at 2:00 p.m., at a location to be determined.
- 8. Adjourned at 2:55 p.m.**

Respectfully submitted,

Debra Sommerfield, President, Lake County Winegrape Commission

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Lake County Crush District 2 Winegrape Commission