



BOARD OF DIRECTORS

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**Lake County Winegrape Commission
Executive Committee Meeting
May 30, 2013, 4:00 p.m. – 5:00 p.m.**

Lake County Winegrape Commission Office, 3895 Main Street, Kelseyville, CA 95451

- 1. Call meeting to order/establish quorum.** President Debra Sommerfield called the meeting to order at 4:05 p.m. The following Committee members were present: Peter Molnar, Bill Brunetti, Jeff Lyon, David Weiss. LCWC Finance Chair Buz Dereniuk also was present. CDFA Sr. Agricultural Economist Kathy Diaz-Cretu was present via phone.
- 2. Approval of minutes from previous meeting(s).** None presented.
- 3. Discussion/consideration regarding FY2013-14 budget, current budgeting process, cash flow management, and process for income and expense projections.**
Debra Sommerfield presented monthly cash flow for FY 2012-13 and projections for FY 2013-14, plus past three years of income and expenses. Committee agreed to reduce FY 2013-14 income projections by 20 percent from last year and asked staff to use that to develop a provisional budget with baseline activities, then re-evaluate in January/February. Committee emphasized the need for a stronger enforcement policy for assessment collections and the need to work with growers to let them know wineries are obligated to collect and remit the assessment. Committee further discussed importance of timely collecting on past-due assessments and the need to dedicate office manager's time to focus on collections.
- 4. Continued discussion/consideration of employer/employee benefits and costs.**
Committee discussed possibility of offering employee health benefits and directed staff to look at how would impact the budget. Discussed a possible employer/employee split. Directed staff to analyze options, along with tax implications, with goal of implementing as soon as possible but no later than January 2014.
- 5. Update on Commission office space; discussion/consideration of lease agreement.**
Bill Brunetti provided update. Suggested cover cost of tenant improvements with no charge rent. Move in the winter. Discussed need for secure, lockable space for records.
- 6. Closed Session pursuant to California Government Code Section 11126(a) was not conducted.**
- 7. Scheduling for next meeting to be at the discretion of the President.**
- 8. Adjourned at 5:05 p.m.**

Respectfully submitted,
Debra Sommerfield

President, Lake County Winegrape Commission