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**Lake County Winegrape Commission
Executive Committee Meeting**

August 27, 2013, 2:30 p.m. – 3:00 p.m.

Lake County Winegrape Commission Office, 3895 Main Street, Kelseyville, CA 95451

- 1. Call meeting to order/establish quorum.** President Debra Sommerfield called the meeting to order at 2:35 p.m. The following Committee members were present: Peter Molnar, Jeff Lyon, Bill Brunetti. Committee Members absent: David Weiss. Counsel Jill England and CDFA Sr. Agricultural Economist Kathy Diaz-Cretu also were present via phone.
- 2. Approval of minutes from previous meeting(s).** None.
- 3. Update on Commission office space and/or consideration of lease options.** Bill Brunetti provided a short update on lease negotiations with the landlord with consensus from the Committee to continue negotiations. Debra Sommerfield provided an update on a possible alternate office location at the site of the former Konocti Unified School District offices on Main Street; the Committee agreed not to pursue that location.
- 4. Continued discussion/consideration of assessment collection process, forms, and procedures.** Counsel Jill England provided an overview of Commission law and the Commission's current assessment collection process as it relates to timing for reporting and remittance. Committee directed Debra Sommerfield to continue to work with Jill England to revise procedures and forms as needed to arrange for timing of reports with a few fixed dates.
- 5. Continued discussion/consideration of employer/employee benefits and costs.** None.
- 6. Closed Session pursuant to California Government Code Section 11126(a) was not conducted.**
- 7. Scheduling for next meeting.** None.
- 8. Adjourned at 3:10 p.m.**

Respectfully submitted,
Debra Sommerfield
President, Lake County Winegrape Commission